Step 1
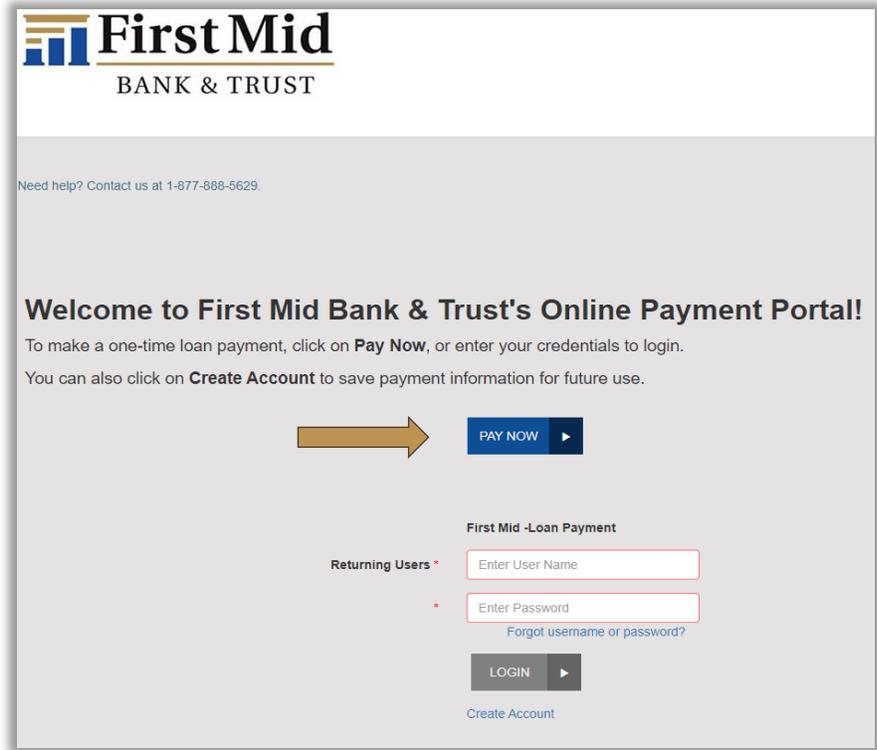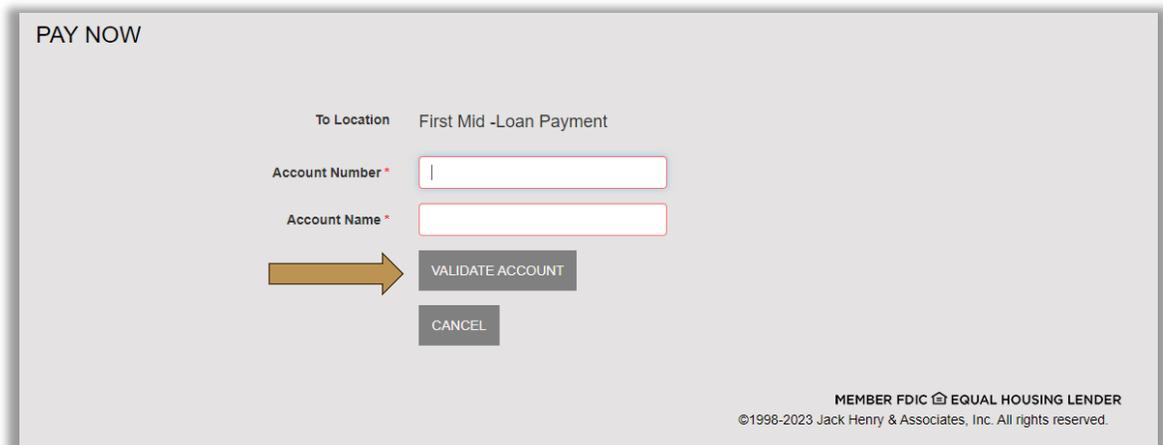
- On the Welcome screen, click **Pay Now**.

Step 2

- Enter your **Loan Account Number** and **Account Name** as it appears on your bank statement.
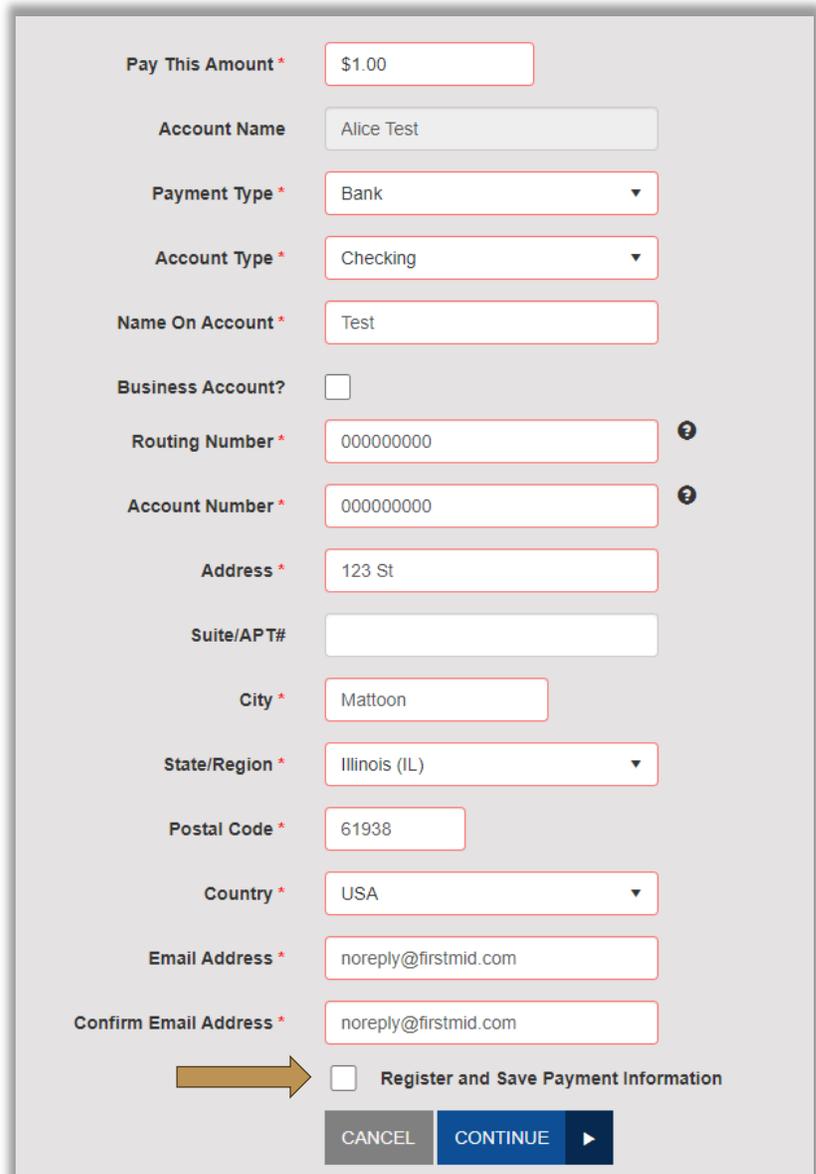
- Click **Validate Account**.

Step 3

Once your loan account information has been validated, enter the required payment information.

- Select your **Payment Type**, **Bank**, or **Card**.

- Select your **Account Type:**
  - **Checking** or **Savings** if you selected Bank as your Payment Type.
  - **Visa**, **MasterCard**, **Discover**, or **American Express** if you selected Card as your Payment Type.

- Enter your Bank Account or Card information.

- Enter and confirm your email address and click **Continue**.

PLEASE NOTE:

Before clicking Continue, you can check the box to **Register and Save Payment Information** if you would like to create an account and save your payment information for future use. With an account, you will also have access to your transaction history.

Field	Value
Pay This Amount *	$1.00
Account Name	Alice Test
Payment Type *	Bank
Account Type *	Checking
Name On Account *	Test
Business Account?	☐
Routing Number *	000000000
Account Number *	000000000
Address *	123 St
Suite/APT#	
City *	Mattoon
State/Region *	Illinois (IL)
Postal Code *	61938
Country *	USA
Email Address *	noreply@firstmid.com
Confirm Email Address *	noreply@firstmid.com

☐ Register and Save Payment Information

CANCEL   CONTINUE ▶

First Mid
BANK & TRUST

Amount	$1.00
To Location	First Mid -Loan Payment
Account Number	
Account Name	Alice Test
Account Name	Alice Test
Account Type	Checking
Routing Number	000000000
Account Number	XXXXXXXX0000
Name	Test
Billing Address	123 St Mattoon, IL 61938
Email Address	noreply@firstmid.com

Step 4

- Review the payment information you entered to ensure it is correct.

Authorization Agreement

I, **Test**, authorize **FM - Merchant Financing** to electronically debit my **Checking** account XXXXXXXX0000 with the Routing Transit Number **000000000** for the amount above.

I agree to have sufficient funds in my account for the transaction above and understand that my financial institution may assess fees if there are insufficient funds in my account. I acknowledge that it will not be the responsibility of **FM - Merchant Financing** to pay any transaction fees that may be assessed by my financial institution.

In the case of a returned transaction, I authorize the resubmission of the entry and, as applicable, an additional debit of the above account up to the state maximum return fee amount.

My entry of the information above and the acceptance of this agreement shall be my signature to execute this transaction.

The acceptance of this agreement may be revoked, prior to the processing of this transaction, by contacting us at **877-888-5629**.

CANCEL   AGREE AND SUBMIT ▶

MEMBER FDIC ⌂ EQUAL HOUSING LENDER
©1998-2023 Jack Henry & Associates, Inc. All rights reserved.

- At the bottom of the screen, you will find an **Authorization Agreement.** After reading the agreement, click **Agree and Submit**.

- Once submitted, you will receive a confirmation message which will include the transaction **Reference Number**.

- Click **Save Receipt** or **Print Receipt** to keep a copy for your records.